

**TENNESSEE BOARD OF LICENSED PROFESSIONAL COUNSELORS,
MARITAL & FAMILY THERAPISTS, AND
CLINICAL PASTORAL THERAPISTS MINUTES**

DATE: August 18, 2006

TIME: 9:00 A.M.

LOCATION: Millennium Maxwell House Hotel
2025 Metro Center Boulevard
Nashville, TN

**BOARD MEMBERS
PRESENT:**

Stuart B. Bonnington, LMFT
Janet E. Scott, LPC
Susan Hammonds-White, LPC
Dan Hammer, LMFT
Reverend Frank S. Gordon, Citizen

STAFF PRESENT: Sherry Owens, Board Administrator
Barbara Maxwell, Administrative Director
Nicole Armstrong, Advisory Attorney
Jerry Kosten, Rules Coordinator

Dr. Bonnington called the meeting to order at 9:00 a.m. A sufficient number of board members were present to constitute a quorum.

Approval of Minutes

Upon review of the May 19, 2006 board meeting minutes, Dr. Scott made a motion, seconded by Rev. Gordon, to approve the minutes as written. The motion carried.

Conflict of Interest

Ms. Armstrong reviewed the conflict of interest policy with the board which requires all board members to disclose any conflict of interest they may have, whether existing or potential that could affect the performance of their duties as board members. Ms. Armstrong stated that if a Board member has a conflict of interest they must recuse him/herself from the proceedings and leave the room during the hearing.

Ms. Armstrong welcomed new board member, Susan Hammonds-White, LPC, to the board and asked her to sign and return the conflict of interest policy to Ms. Owens.

Office of General Counsel Report (OGC)

Ms. Armstrong reviewed the report stating the rules regarding advertising, titles and screening panels, ethics and jurisprudence, continuing education, refundable fees, supervision requirements, and petitions for stays and reconsideration are still under review by the Attorney General.

Ms. Armstrong stated the rule regarding the Clinical Pastoral Therapist examination, has been approved and goes into effect October 10, 2006.

Ms. Armstrong said there are six (6) open cases pertaining to this board in the Office of General Counsel.

Investigative Report

Ms. Owens reviewed the investigative report stating there are five (5) open cases in Investigations against licensed professional counselors, four (4) open cases against marital and family therapists, and none for clinical pastoral therapists.

Disciplinary Report

Ms. Owens reviewed the disciplinary report stating there are currently two practitioners being monitored, one licensed professional counselor and one marital and family therapist.

Financial Report

Ms. Owens reviewed the financial report reflecting the board had a cumulative carryover of \$188,280.89 as of June 2006. Ms. Owens stated the total does not include the board's portion of the cost for the move to Metro Center.

Administrative Report

Ms. Owens said the administrative report indicates there are 1075 active, 166 retired, and 171 failed to renew licensed professional counselors. Ms. Owens stated there are 278 active, 68 retired, and 47 failed to renew marital and family therapists. Ms. Owens stated there are 37 active, 7 retired, and 2 failed to renew clinical pastoral therapists.

Ms. Owens stated only 15 licensed professional counselors and 5 marital and family therapists renewed their licenses online between May 2006 and August 2006.

Report from Jerry Kosten, Rules Coordinator

Mr. Kosten discussed the rulemaking hearing held July 18, 2006, regarding the replacement of the current oral examination required for licensure as a marital family therapist with a jurisprudence examination. Mr. Kosten stated the exam would be developed and administered by a board approved testing agency and applications and fees to take the exam would be sent directly to the testing agency.

Upon discussion, Rev. Gordon made a motion, seconded by Dr. Scott, to adopt the rule as amended. A roll call vote was conducted and all members voted in the affirmative.

Discuss foreign graduates

Upon discussion of determining if a foreign university is equivalent to the colleges in the United States, the board decided not to take any action on this issue due to the small amount of applicants who have graduated from foreign universities.

Discuss supervision requirements for each profession

The board discussed the supervision requirements for licensed professional counselors and marital and family therapists, stating LPC's must be licensed a minimum of five (5) years before providing supervision and MFT's must be AAMFT approved to supervise.

Ms. Armstrong said the rules for MFT's do not reference the five (5) year stipulation; however, it is referenced in the statutes.

The board recognized Cindy Sneed, President, Tennessee Mental Health Counseling Association who provided follow-up information regarding the board's previous discussion of changing the years of licensure to qualify for supervisor status from five (5) to three (3) years.

Discuss RFP (Request for Proposal) for Jurisprudence Exam for Marital and Family Therapist and Licensed Pastoral Therapist

Ms. Armstrong said the board will submit a Request for Proposal (RFP) for the Jurisprudence exam stating the specifications for any bid submitted. Ms. Armstrong stated that all proposals will be reviewed, and based on the criteria established by the RFP and a formula calculating the cost, a company will be selected to write and administer the exam.

Ratify oral examination results for LMFT's

Upon review, Dr. Hammonds-White made a motion, seconded by Dr. Scott, to ratify the following LMFT oral examination results:

Pass

**Susan Lahey
Larry Gray
Carol Moon**

Failed

**Rebecca Lloyd
Beth Hasler**

The motion carried.

Ratify newly licensed, reinstated, temporary permits LPC's, MFT's and CPT's

Upon review, Dr. Scott made a motion, seconded by Dr. Hammonds-White, to ratify the following newly licensed, reinstated, temporary permits LPC's, MFT's and CPT's:

Newly licensed LPC's

**Diane C. Anthony
Kimara T. Clarke
Sarah K. Collins
John D. Crody
John M. Demarsilis
Kimberly Desmond
Carol Dunaway
Charlene Hall
Rita C. Hayward
Christopher G. Hendrick
William C. Kerstetter
Kelly L. Kilpatrick
Harold B. Leonard
Clayton G. Notgrass
Susan K. O'Malley
Joyce Perkins
Deborah E. Pitts
Tiffany N. Robinson
Stephanie S. Upchurch
Joann Waikel
Jennie S. Watts
Roy A. Westmoreland
Gerald S. Wood**

Reinstated

**David F. Campbell, III
Karin J. Gubin
William C. Kerstetter
Lee A. Krause-Henry**

Newly licensed LMFT's

**Dawn M. Beatty
Luther G. Brewer, Jr.
Geneva Brown
Kristin Kaserman
Steven C. Wyatt**

Temporary permits LPC's

Andrea J. Barrett
Colleen Erickson-Miller
Robbie D. Goad
Donald L. Graves
Julia M. Neilan
John R. Ouzts
Constance Ritcliff
Phillip R. Washer
Christi J. Witcher

Temporary permits LMFT's

Melody D. Green
Diane Marshall
Angela S. McLean
Jumoke R. Otuno
Marc E. Walters

The motion carried.

Review applicant files

Upon review of the application of **Donald Anderson**, LPC, indicating convictions for several DWI's, criminal mischief, and disorderly conduct, Dr. Hammonds-White made a motion, seconded by Rev. Gordon, to approve Mr. Anderson for licensure as a LPC. The motion carried.

Upon review of the application of **Lisa Murray**, LMFT, who seeks approval to be supervised by a supervisor who is not licensed in the state of Tennessee, Dr. Hammonds-White made a motion, seconded by Rev. Gordon, to deny approval of supervision because of non-licensure. The motion carried.

Upon review of the renewal application of **Cindy Sneed**, LPC, indicating a conviction of DUI, Dr. Hammer made a motion, seconded by Rev. Gordon, to approve Ms. Sneed's renewal. The motion carried.

Discuss other board business

Ms. Owens said elections for officers will held at the next board meeting.

Dr. Hammonds-White requested discussion of clinical settings for LPC's and CPT's at the next board meeting.

Correspondence

With no other business to conduct, Dr. Scott made a motion, seconded by Dr. Hammonds-White, to adjourn the meeting at 11:45 a.m. The motion carried.